

**Henderson Memorial Public Library**  
54 E. Jefferson Street  
Jefferson, OH 44047

**Regular Board Meeting**

**August 13, 2024**

**6:00 P.M.**

**CALL TO ORDER:** Shannon Jones called the meeting to order at 6:00 P.M. and led the pledge of allegiance.

**ATTENDANCE:**

Members Present: Scott Wludyga Fred Grimm Ken Hall  
Fred Portz Jessica Bailey Shannon Jones  
Members Absent: Chris Miller Pat Bradek  
Also Present: Ronni Charles Karen Pierce  
Guest Present: Rose Portz  
Public Comments:

**AGENDA:** **Motion 29-24:** Fred Grimm made a motion to approve the agenda. Scott Wludyga seconded the motion. Motion carried.

**MINUTES:** **Motion 30-24:** Ken Hall made a motion to approve the minutes with corrections. Fred Portz seconded the motion. Motion carried.

**FISCAL OFFICER'S REPORT:**

- ✓ Ronni Charles reviewed July 2024 financial reports with all in attendance.
- ✓ Ronni stated that the July Investment Report shows an increase in the amount of \$11,522.65.
- ✓ Ronni stated for the month of July 2024 PLF decreased 5.1% from the previous year. The remainder of 2024 newest figures from the State of Ohio expect state tax revenues to be decreased by -1.9%
- ✓ Ronni stated that staff medical insurance expenses have increased. She passed around the Appropriation Ammendment that will need to go to the County Auditor for approval.
- ✓ Ronni also completed the paperwork for the state regarding establishing a Capital Improvement Fund to replace the roof.

**Motion 31-24:** Fred Grimm made a motion to set aside each year \$25,000 for the eventual replacement of the roof. Ken Hall seconded the motion. Jessica Bailey did roll call. Motion passed.

**Motion 32-24:** Fred Grimm made a motion to approve the Appropriations amendment in the amount of an additional \$32,000 for staff medical insurance. Scott Wludyga seconded the motion. Jessica Bailey did roll call. Motion passed.

**DIRECTOR'S REPORT:**

- ✓ Karen reviewed with all in attendance the July library stats and reports.
- ✓ Karen stated that the part time customer service position is still available. Ashley Sullivan our new Children's programming staff member started this week.
- ✓ Karen discussed the Thursday evening Rotary Club meetings at the library. Karen stated that the meetings are held after the library is closed. She has discussed with Scott and he suggested that they can meet at Atech. She will be discussing this with the Rotary.
- ✓ Karen discussed possibly adding parking spaces if we decide to expand the library. She reviewed with all the diagram that was sent to all.

**COMMITTEE REPORTS:**

**Building & Grounds:** No Report.

**Tech:** Report is attached.

**Planning Committee:** No report.

**Finance:** No report.

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**Nominating:** No report.  
**Regular Board Meeting**

*August 6, 2024*

*6:00 P.M.*

**Personnel:** No report.

**Policy:** No report.

**HFAC:** Karen will send to all the committee report. She reviewed with all what was discussed at the last meeting.

**OLD BUSINESS:**

Bonnie Warren was sworn in by Chapin Longden as the Board Trustee replacement for Karen Roderick. Karen resigned on 6/24/24.

**NEW BUSINESS:**

**Motion 33-24:** Bonnie Warren made a motion to adjourn the meeting. Fred Grimm seconded the motion. Motion carried.

With no further business, Shannon Jones adjourned the meeting at 6:55 pm.

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Ronni Charles, Fiscal Officer

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Jessica Bailey, Secretary