

Henderson Memorial Public Library
54 E. Jefferson Street
Jefferson, OH 44047

Regular Board Meeting

July 12, 2022

6:00 P.M.

CALL TO ORDER: Dee Culbertson called the meeting to order at 6:02 P.M. and led the pledge of allegiance.

ATTENDANCE:

Members Present: Jessica Bailey Chris Miller Dee Culbertson Diana Brook Scott Wludyga
Roger Craik Shannon Jones Fred Grimm
Members Absent: Meagen Howe (phone in)
Also Present: Bev Follin Ronni Charles
Guest Present:
Public Comments: N/A

AGENDA: **Motion 27-22:** Diana Brook made a motion to approve the agenda. Scott Wludyga seconded the motion. Motion carried.

MINUTES: **Motion 28-22:** Fred Grimm made a motion to approve the minutes. Chris Miller seconded the motion. Motion carried.

FISCAL OFFICER'S REPORT:

- ✓ Ronni Charles reviewed all June financial reports with all in attendance.
- ✓ Ronni reviewed the June investments with all. For the month of June, the funds decreased by \$ (24, 365.19). She will continue to monitor closely.
- ✓ Ronni announced that she will be going through a BWC audit on 8/17/22 @ 9:00.

DIRECTOR'S REPORT:

- ✓ Bev reviewed with all in attendance the June 2022 library stats and reports.
- ✓ Bev is currently working on outreach surveys with different groups. She has had a great response so far.
- ✓ Bev stated the concrete work and replacement of the front columns started yesterday.
- ✓ Summer reading is wrapping up this week. The final function will be the Carnival. Bev is very pleased with the staff involved and the program this year was very popular.
- ✓ Bev stated that the Library is included in the Friday nights out in the village put on by the Jefferson Chamber of Commerce.

COMMITTEE REPORTS:

Building & Grounds: Nothing to report.

Tech: Scott held a meeting on June 29th. Discussions included quotes to replace the electric sign. The next meeting is scheduled for August 16th @ 5pm. Scott presented "Lucky Doug" a solar powered robot for tech programs. Scott also reviewed a quote from Bartlett signs received to replace the existing sign. The estimated cost is \$ 36,000.

Planning Committee: Fred stated that a meeting was held today to discuss the focus group results that Bev has received so far. The committee will be contacting local teachers to possibly participate in a focus group. The Strategic Planning will either be scheduled for October 14th or the 21st.

Finance: Chris stated that the committee met on July 6th. Ronni has prepared the proposed 2023 budget that will need to be sent to the County Auditor by the end of this month. Salaries have been increased after reviewing and analyzing a competitive staff wage for all positions throughout the state. Bev and Ronni created a wage structure to help the library retain staff. The wage changes would increase total salaries by an estimated \$44,000.00.

Motion 29-22: Fred Grimm made a motion to approve the 2023 proposed budget as presented. Jessica seconded the motion. Roll call was done. All presented agreed. Motion carried.

Nominating: Dee informed all that we will have 2 new Board openings for the next year. Applications will need to be in no later than September 30, 2022.

Henderson Memorial Public Library
54 E. Jefferson Street
Jefferson, OH 44047

Regular Board Meeting

July 12, 2022

6:00 P.M.

Personnel: Nothing to report.

Policy: The committee met on June 15th to discuss the Social Media Policy.

Motion 30-22: Roger Craik made a motion to approve the recommended Social Media Policy. Scott Wludyga seconded the motion. Motion carried.

Henderson Fun(d) Association: The committee met on June 14th to discuss the Adult Art show. The Art Show is scheduled for August 29, 2022. There will also be a BBQ held. Roger will be scheduling a meeting to make sure all is in order for this event.

OLD BUSINESS:

NEW BUSINESS:

Bev discussed with all present regarding the Rotary Club meeting here in the evenings. At one point before COVID a draft procedure had been discussed. It was suggested that the draft be reviewed and updated. A security code would be assigned for meetings and the trained person would need to text the Director upon securing and leaving the building.

Motion 31-22: Fred Grimm made a motion to adjourn the meeting. Diana Brook seconded the motion. Motion carried.

With no further business, Dee Culbertson adjourned the meeting at 6:54 pm.

Ronni Charles, Fiscal Officer

Jessica Bailey, Secretary