

Henderson Memorial Public Library  
54 E. Jefferson Street  
Jefferson, OH 44047

*Regular Board Meeting*

*March 14, 2023*

*6:00 P.M.*

**CALL TO ORDER:** Dee Culbertson called the meeting to order at 6:00 P.M. and led the pledge of allegiance.

**ATTENDANCE:**

Members Present:        Scott Wludyga    Jessica Bailey    Dee Culbertson    Chris Miller  
                                 Shannon Jones    Fred Portz        Jacob Morgan  
                                 Fred Grimm       Roger Craik  
Also Present:            Bev Follin        Ronni Charles  
Guest Present:  
Public Comments:        N/A

**AGENDA:**        **Motion 14-23:** Fred Portz made a motion to approve the agenda. Scott Wludyga seconded the motion. Motion carried.

**MINUTES:**        **Motion 15-23:** Chis Miller made a motion to approve the minutes with corrections. Shannon Jones seconded the motion. Motion carried.

**FISCAL OFFICER'S REPORT:**

- ✓ Ronni Charles reviewed all February 2023 financial reports with all in attendance.
- ✓ Ronni reviewed the month of February 2023 investment report. For the month of February, the investments decreased by \$(11,608.38).
- ✓ Ronni stated that the PLF for FEB 2023 was over last year's amount by 6.5%. PLF continues to do well.
- ✓ Ronni discussed with all the Trustees monies that will be used to pay the tutors currently working at the elementary school. ODE recommended that we pay items from the general fund and then request reimbursement from them. All paperwork will be available at the April Board meeting.

**DIRECTOR'S REPORT:**

- ✓ Bev reviewed with all in attendance the February 2023 library stats and reports.
- ✓ Bev stated that staff evaluations are on-going.
- ✓ Bev has been working with RICOH regarding copier issues.
- ✓ Bev stated that the TLC contract has been signed by Mike Riffle.
- ✓ Work on the murals is completed.
- ✓ Bev is currently working on the 2022 State report.

**COMMITTEE REPORTS:**

**Building & Grounds:** The committee is currently working on setting dates for the exterior painting and the roof repairs.

**Tech:** Scott stated a meeting was held on February 14<sup>th</sup>. The committee discussed holding 2 tech nights this year. His full report has the items that the committee is looking at. The committee is also exploring STEM kits for circulation. Educational hotspots funding ends June 30<sup>th</sup>, 2023. If they are not being utilized they will be discontinued. The local schools also have hotspots to lend out. The CANVA website was also discussed.

**Planning Committee:** The committee has scheduled a planning session for Friday April 21, 2023. A meeting needs to be scheduled to review action items.

**Finance:** Nothing to report.

**Nominating:** Nothing to report.

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**Personnel:** The committee needs to schedule the Fiscal Officer's evaluation

**Policy:** Nothing to report.

**Henderson Fun(d) Association:** Per the January 31, 2023 meeting the Library has begun its first seasonal basket raffle currently on display in the Library. The winner will be drawn on April 25<sup>th</sup> during National Library Week.

**Adhoc Bylaws Committee:** A meeting needs to be scheduled by June so any revisions can be completed before the annual Association in November.

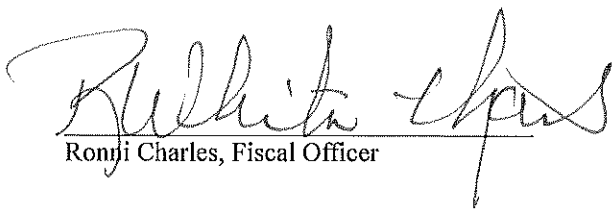
**OLD BUSINESS:**

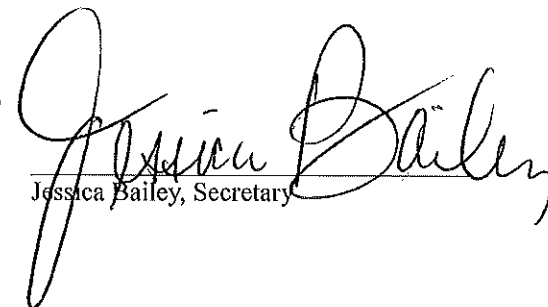
Ronni discussed the ODE grant progress. Last week was the first full week of afterschool tutoring. Students attending is well over what was anticipated during the planning stages. Transportation is being provided by the Jefferson School District. All bugs are being worked out. The High School tutors are great and really care about helping the students succeed. Snacks are provided each night.

**NEW BUSINESS:**

Bev discussed information regarding the Ashtabula County POWER Application Partnership. The county has submitted a request for proposal in regards to fiber-optic broadband networks for the county's southern areas.

With no further business, Dee Culbertson adjourned the meeting at 6:48 pm.

  
Ronji Charles, Fiscal Officer

  
Jessica Bailey, Secretary